

# Solidarity with Ukraine, 4EU+ for Ukraine

## 4EU+ for Ukraine IRO Study Visits Warsaw, Prague, Heidelberg, Milan, November 8<sup>th</sup>-16<sup>th</sup>, 2023

### Arrival to Warsaw, Hotel 7-8.11.2023

(for those who asked for accommodation)

Please note: we do not cover local transport costs and do not provide meals on November 7.

Breakfasts are included.

### Organizational meeting, 8.11.2023

(for those who arrives on November, 7).

Organizational meeting with representatives of the International Relations Office of the University of Warsaw - **8.11.2023 at 15:00**, in [Syrena Irena](#), Krakowskie Przedmieście 4/6. Lunch.

Participants who will arrive on November 8 in the afternoon are asked to go directly to the airport upon arrival in Warsaw.

### Flight to Prague

Swietłana Dachno will accompany you during your flight and stay in Prague.

Every participant received a ticket for a flight. In case you did not receive it please send an email to [swietlana.dachno@adm.uw.edu.pl](mailto:swietlana.dachno@adm.uw.edu.pl)

Your flight is at 20:20. You must be at the airport no later than 17:20.

**Please remember to do check-in for your flight on the website LOT Airlines at least 3 hours before the flight.**

### Stay in Prague, 8-12.11.2023

Transfer from the airport to the hotel by bus – costs will be covered by the UW.

[Exe City Park Hotel](#), stay in the room with breakfasts.

Lunches and dinners will be provided by the UW.

We do not cover local transport costs (except from the transfer from/to airport).

## Activities in Prague

### November 9, 2023

The delegation will be welcomed by a representative of the International Relations Office on **November 9, 2023, at 10 a.m.** in front of the main entrance of the Rectorate building (Ovocný trh 560/5 Praha 1, 116 36).

During visit to the IRO of Charles University, the delegation will have the opportunity to gain insights into the agenda of the Inter-university Cooperation Office, Centre for strategic partnerships of the University, and an overview of our Erasmus activities.

### November 10, 2023

Conference program attached.

### November 11, 2023

Charles University tour.

## Flight to Heidelberg, 12.11.2023

Meeting in the hotel lobby 12.11 at 11:00, transfer to airport by bus/train.

**Please remember to do check-in for your flight on the Airlines website at least 3 hours before the flight.**

Transfer from the airport (Frankfurt) to Heidelberg by train – costs will be covered by UW. Every participant received a ticket for train. In case you did not receive it please send an email to [swietlana.dachno@adm.uw.edu.pl](mailto:swietlana.dachno@adm.uw.edu.pl) or [karolina.ignatiuk@adm.uw.edu.pl](mailto:karolina.ignatiuk@adm.uw.edu.pl).

Frankfurt Airport 19:24 – Heidelberg Hbf 20:23 with layover in Mannheim

**Meeting at [Frankfurt Flughafen Fernbahnhof](#) at 19:00.** Karolina Ignatiuk from IRO UW will meet you there and accompany you during your stay in Heidelberg and Milan, as well as your flight back to Warsaw.

## Stay in Heidelberg, 12-14.11.2023

Two nights in [Hotel Am Rathaus](#), stay in the room with breakfasts.

Lunches and dinners will be provided.

We do not cover local transport costs (except from the transfer from/to airport).

### November 13, 2023 – day at the University of Heidelberg

09:30	Welcome at the International Relations Office ( <a href="#">Am Fischmarkt 2</a> , First floor, room number 108)
09:45	General Presentation of Heidelberg University
10:15	Presentation of the International Relations Office
11:15	Coffee break
11:30	Presentation of Erasmus Programmes
12:00	Questions and answers  Focus: Cooperation between IRO and faculties/departments
12:30	4 EU +
13:00	Lunch
14:00 -17:00	Guided campus and city tour (Historic Heidelberg and Campus Neuenheimer Feld) Kristian Willenbacher
19:00	Dinner Restaurant " <a href="#">Goldener Falke</a> "

## Flight to Milan, 14.11.2023

Meeting in the hotel lobby 14.11 at **06:50**, check out and transfer to the train station by city bus.

Transfer from Heidelberg to the airport (Frankfurt) by train – costs will be covered by UW. Every participant received a ticket for train. In case you did not receive it please send an email to [swietlana.dachno@adm.uw.edu.pl](mailto:swietlana.dachno@adm.uw.edu.pl) or [karolina.ignatiuk@adm.uw.edu.pl](mailto:karolina.ignatiuk@adm.uw.edu.pl).

Heidelberg Hbf 07:34 – Frankfurt (airport) 08:35 with layover in Mannheim

Flight: Frankfurt 12:30 – Milan Malpensa 13:40

**Please remember to do check-in for your flight on the Airlines website at least 3 hours before the flight.**

## Stay in Milan, 14-15.11.2023

One night in [Art Hotel Navigli](#), stay in the room with breakfasts.

Lunches and dinners will be provided.

We do not cover local transport costs (except from the transfer from/to airport).

**November 15, 2023 – day at the University of Milan**

- 09:15 Welcome at the International Mobility Office (Via Santa Sofia 9, Second floor)
- 09.30-11.30 Meeting with the International Mobility Office and International Promotion  
*International Mobility (outgoing and incoming students; academic and non-academic staff)*  
*Erasmus+ for Ukraine: actions and concrete examples*
- 11.30-12.30 Visit of the historical site of the University of Milan, "Ca' Granda"
- 12.30-13.30 Lunch
- 13.30/14.00-15.00 Meeting with Team 4EU+

Straight from the office we will depart to the airport.

## Flight to Warsaw, 15.11.2023

Flight: Milan Malpensa 19:45 – Warsaw Chopin 22:00

**Please remember to do check-in for your flight on the Airlines website at least 3 hours before the flight.**

## Stay in Warsaw, 15-16.11.2023

Accommodation in the hotel [Ibis Styles Warsaw Airport](#), Poleczki 31 Street. Check-in from 3:00 PM. Guests are required to show an ID with the photo.

Transfer from the airport to the hotel will be provided.

### **November 16, 2023 – day at the University of Warsaw**

- 09:30 Welcome at the University of Warsaw (Main Campus, [The Old Library](#), third floor, room number 308)
- 10:00 Presentation of the University of Warsaw International Relations Office
- 10:30 Sharing ideas about future events within the project
- 11:00 Evaluation and discussions
- 12:00 Lunch

## Useful Links

[Public Transportation in Warsaw](#)  
[The Official Tourist Website of Warsaw](#)